

PORTFOLIO SPECIFICATION CHECKLIST

Be sure to review this check list prior to submitting your portfolio to Disney's Planet Challenge (DPC)!

PROJECTS MUST BE POST-DATED ON or BY - FRIDAY, FEBRUARY 26, 2010

Portfolio Specifications

- ☐ Portfolio size may be no larger than **11" x 17"** (Including cover)
- ☐ **Hard copy portfolio** must be no more than **8** individual pages long. Both sides of each page may be used.
- ☐ **Digital portfolio** must be no more than **16** pages.
- ☐ Student and teacher Reflections are not counted as a page, they can be included in addition to the maximum page limit.

DPC documents that MUST be included (and are not counted as part of the maximum page limit)

Points will be docked if any of the following documentation is missing. All of these documents may be found in the **Portfolio Forms** section on the website.

- ☐ Complete and attach COVER SHEET **A**
- ☐ Complete and attach COVER SHEET **B**
- ☐ No less than 5 and no more than **10** samples of STUDENT REFLECTIONS
- ☐ Completed TEACHER REFLECTION

Your classroom portfolio should provide a clear description of your Class Project. When creating your portfolio be sure to think through the following criteria our judges will be looking for:

- ☐ HOW the project was selected?
- ☐ WHAT was the GOAL and what did the class hope to ACCOMPLISH?
- ☐ How was the project IMPLEMENTED?
- ☐ Why was your project IMPORTANT?
- ☐ Evaluation of the PROJECT'S IMPACT
- ☐ How were you able to incorporate CURRICULUM STANDARDS?

Also, please review the **DPC scoring rubric and judging criteria** for detailed information on how your portfolio will be evaluated and to understand the scoring process. The rubric can be found on the DPC website in the Tools & Resources section.

Consider using the following visuals to represent the process:

- ☐ Text
- ☐ Letters to and from government, environmental organizations and others
- ☐ Student drawings
- ☐ Photos
- ☐ Graphs & charts
- ☐ Video
- ☐ Related media coverage on your project
- ☐ Anything else that might help our judges understand your project



Please mail completed portfolio to:

Disney's Planet Challenge
c/o Corporate Environmental Affairs
The Walt Disney Company
500 South Buena Vista St.
Burbank, CA 91521-9758

Don't forget!

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